



**100% HOUSE TAX EXEMPTION FORM FOR (RTD)  
GOVT.SERVANTS/WIDOW'S OF (RTD) GOVT SERVANTS  
YEAR 20-21**

**(UNDER S.R.O NO.156(I)/2004 DATED 13-03-2004)**

It is certified that I Mr./Mrs. \_\_\_\_\_ do hereby solemnly declare and affirm that I am / spouse is / the owner of the under given property. I am / spouse is / a retired Government Servant and getting monthly pension. It is further certified that I have not claimed nor shall claim the exemption in payment of house Tax in respect of any other house/property located in any other Cantonment of Pakistan. The statement of particulars given under is true to the best of my knowledge and nothing has been concealed in this behalf.

1. Property/House No. \_\_\_\_\_
2. Name of Owner. \_\_\_\_\_
3. Father's / Husband's /wife/Widow. Name \_\_\_\_\_
4. Particulars of Government Service \_\_\_\_\_
5. Detail of property in others Cantt. \_\_\_\_\_
6. Amount of Tax. \_\_\_\_\_
7. Remarks. \_\_\_\_\_

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF OWNER**

**ATTESTATION CERTIFICATE**

It is certified that Mr. / Mrs. \_\_\_\_\_ Son/Wife/Widow of \_\_\_\_\_ resident of \_\_\_\_\_ is know to me. He/She is a Government Servant / widow of retired Government Servant and the particulars/statement given by him/her above are true to the best of my knowledge and belief.

\_\_\_\_\_  
**Seal & Signature of  
Gazetted Officer.**

**FOR OFFICE USE ONLY**

**PROPERTY OF REVENUE BRANCH**

CEO/Sir,

As per record of this office the applicants is owner of House/Property mentioned above and being in service Government Official/Officer/he/she is entitled for 100% Exemption in payment of house Tax amounting to Rs. \_\_\_\_\_ for year \_\_\_\_\_ as per SRO No.156(I)/2004 dated:13-03-2004.

\_\_\_\_\_  
**Incharge D&C Register**

\_\_\_\_\_  
**Asst. Revenue Supdt:**

**Exemption Granted / Not Granted  
Executive Office  
Karachi Cantonment Board**

**Note: Please read the instruction overleaf  
Cost of Exemption Form Rs. 20/-**

**1. 100% EXEMPTION IN RESPECT OF HOUSE TAX BETING RTD GOVT.SERVANTS.**

Provision of Claiming 100% exemption in respect of House Tax is allowed in current year and as well as from previous years on wards from 13-03-2004 subject to provision of affidavit on non judicial stamp paper duly attested by Magistrate of Competent Jurisdiction as per SRO No. 156 (I) /2004 dated 13-03-2004 on one House in entire Cantonment Whether self occupied or rented out. It shall be applicable to those persons who are retired from Federal Govt. or Provincial Govt. having property owned by him/her or the spouse. Employees of nationalized Banks corporation, Autonomous bodies are not eligible for seeking 100% Exemption in respect of House Tax etc.

Please provide prescribed application form duly attested alongwith copy of CNIC, Copy of first & last page of pension book showing latest pension drawn and copy of CNIC of Spouse in case the property is in the name of Spouse for getting 100% exemption. Please note that those who are not drawing pension on pension books should submit bank statement showing latest pension drawn along with pension book first page.

**(Tentative Time: 07 working days)**

**1. 100% EXEMPTION OF HOUSE TAX TO THE WIDOWS OF GOVERNMENT SERVANTS:**

If the widows of Federal or provincial Government servants are getting pension and having property in their name, they can also get 100% exemption in respect of House Tax on one house in entire Cantonments whether self occupied or rented out. Widows of employees of nationalized Banks, corporation, Autonomous bodies etc shall not be eligible for 100% exemption.

Please provide prescribed application form duly attested alongwith copy of CNIC, Copy of death certificate oh husband duly attested, affidavit stating therein that she has not re-married Copy of first & last page of pension book showing latest pension drawn for 100% exemption. Please note that those who are not drawing pension on pension books should submit bank statement showing latest pension drawn along with pension book first page.

**(Tentative Time: 07 working days)**